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No. 06/2021

The Embassy of India presents its compliments to the Ministry of Foreign Affairs of the Republic of the Union of Myanmar and has the honor to inform that Ministry of External Affairs (MEA) through its ITEC Portal is conducting an e-ITEC short training for Professionals and Government Officials from Non-English Speaking Countries namely "English Language Proficiency for Officials from Myanmar, Mongolia and Laos". The session to be led by English and Foreign Languages University, Hyderabad (a premier institute) as per the details given below:-

**English Language Proficiency for Officials from Myanmar, Mongolia and Laos**

Name of Institute	From	To	Participant Profile	Synopsis	Partner Countries
English And Foreign Languages University	15-Feb-2021	09-Apr-2021	Professional and Government Officials from Non English Speaking Countries.	The overall aim of the course is to develop participants' proficiency in English and to equip them with skills such as reading, writing, listening and speaking. The specific objectives of the course are to enable participants to: develop grammatical competence, enrich vocabulary, read and understand different kinds of texts, write different types of texts like letters, essay etc.	Laos, Mongolia, Myanmar

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Registration can be done on the following link [<https://itecgoi.in/e-itec>]. For this e-ITEC course, MEA is following an easy 1 step process of only online applications, with no requirement of physical submission of applications. The programme will be of eight (8) weeks (80 hours) duration and the number of participants from Myanmar allowed fifteen (15). Detailed information on said course including its schedule is enclosed as annexure.

The Embassy requests the esteemed Ministry to kindly share/disseminate the aforesaid information to all concerned.

The Embassy of India avails itself of this opportunity to renew to the Ministry of Foreign Affairs of the Republic of the Union of Myanmar the assurances of its highest consideration.

Yangon, 06 January, 2021

Ministry of Foreign Affairs  
Government of the Republic of the Union of Myanmar  
Nay Pyi Taw (Fax No. 067-412396)



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## *English Language Proficiency for Officials from Myanmar, Mongolia and Laos*

### **Eligibility**

Graduates/Post graduates in any discipline with some knowledge of English and five years of working experience in a government sector.

### **Objectives of the course**

The specific objectives of the course are to enable participants to:

- develop grammatical competence
- enrich vocabulary
- listen and understand a variety of spoken texts
- speak fluently in a variety of contexts
- read and understand different kinds of texts
- write different types of texts

### **Justifications/Rationale**

The curriculum is designed keeping in view the age, the experience and the heterogeneous backgrounds of the participants, with room for flexibility to suit the needs of the various groups.

In order to provide a holistic learning experience for the participants, the classes are organized around a set of communicative functions useful for adult learners.

### **Schedule of classes**

The programme will be of 8 weeks (80 hours) duration with 10 hours of study each week of which 3-4 hours may be live online sessions and 6-7 hours may be dedicated to asynchronous videos that can be watched by the participants, handouts and assessment sheets may be uploaded on the EFLU portal.

Of the 52 asynchronous video lectures 4 hours may be allotted to the area of IHHC (Indian history, heritage and culture -one hour every alternate week). The Language components for the course are listening and speaking, reading and writing, along with grammar and vocabulary.

### **Learning outcomes**

By the end of the training programme the participants will be able to:

- improve their proficiency in English
- equip themselves with skills such as reading, writing, listening, speaking and reference skills.
- use English language with confidence

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**Tentative Day-wise breakup of the programme\*\***

**Week 1**

Day	Asynchronous (Flexible)	Synchronous (Fixed)
Monday	1hour of Listening 1hour of grammar	1 hour of Listening
Tuesday	1 hour of Vocabulary	
Wednesday	1 hour of Speaking	1 hour of Speaking
Thursday	1 hour of Writing	
Friday	1 hour of Reading 1 hour of IHHC	1 hour of Reading

**Week 2**

Day	Asynchronous (Flexible)	Synchronous (Fixed)
Monday	1hour of Writing	1 hour of Writing
Tuesday	1 hour of Vocabulary	1 hour of Vocabulary
Wednesday	1 hour of Grammar	1 hour of Grammar
Thursday	1 hour of Speaking 1 hour of Listening	
Friday	1 hour of Vocabulary	1 hour of IHHC

\*\*This is a tentative timetable for the first two weeks. Separate weekly timetables will be uploaded as we progress.

**Technical requirement at far-end/participants' end**

During the live sessions participants are expected to have laptops/smart phones with good internet connectivity and the ability to log into Google meet/ zoom meetings. Participants should have a Gmail account.

**Video conferencing/ online platform to be used by the institute**

LMS, Google classroom